



## **LEHAR FOOTWEARS LIMITED**

**REGD OFFICE: A-243(A), ROAD NO.6, V.K.I. AREA, JAIPUR 302013,**

**Phone: 0141 4157777 Website: [www.leharfootwear.com](http://www.leharfootwear.com), E-mail: [info@leharfootwear.com](mailto:info@leharfootwear.com),**

**CIN: L15209RJ1994PLC008196**

### **Insider Trading- Code of Conduct**

This Policy is only an internal code of conduct and one of the measures to avoid Insider Trading. It will be the responsibility of each person covered under the SEBI Insider Trading Regulation to ensure compliance of the SEBI Act, Guidelines and other related statutes.



## INSTRUCTIONS FOR DESIGNATED PERSONS

Do not engage in insider dealing;

- Trading in Lehar's Securities when you have inside information, or sharing it with others is illegal and can result in severe penalties. Never indulge in forward dealings in securities of the Company. Both these are prohibited activities.
- Never buy or sell any Lehar's or any companies' Securities if you have inside information.
- Never spread false information to manipulate the price of Lehar's listed securities.
- Trading indirectly when in possession of inside information of Lehar and/or its Securities, for example through family members or others, or providing 'tips' is also prohibited.
- Remember these rules continue to apply even when you are no longer a Lehar employee

Note: In case has/have any doubt(s), check with Legal & Secretarial Department.

## 1. BACKGROUND

The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (Regulations) seek to govern the conduct of insiders, connected persons and persons who are deemed to be connected persons on matters relating to Insider Trading.

Insider Trading involves trading in the securities of a company listed or proposed to be listed, by connected or any persons in possession of or with access to unpublished price sensitive information not available to the general public, who can take advantage of or benefit from such unpublished price sensitive information. Trading in securities by an 'insider' is regarded unfair when it is predicated upon utilisation of 'inside' information to profit at the expense of other investors who do not have access to the same information.

## 2. OBJECTIVE OF THIS CODE OF CONDUCT

This Code of Conduct has been prepared by adopting the standards set out in Schedule B of the Regulations in order to regulate, monitor and report trading by its designated persons and relatives of designated persons towards achieving compliance with the Regulations.

In order to fully understand the scope of restrictions on insider trading, it is useful to understand the following terms/definitions.

## 3. DEFINITIONS

- a) "Company" means Lehar Footwears Limited ("Lehar").
- b) "Compliance Officer" means any person under regulation 2(c) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- c) "Connected person" means: any person under regulation 2(d) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (d) "Dealing in securities" means an act of subscribing, buying, selling or agreeing to subscribe, buy, sell or deal in any securities by any person either as principal or agent;
- (e) "Designated Persons" means:
  - (i) Members of the Board of Directors of Lehar
  - (ii) CEO, Company Secretary, CFO
  - (iii) Auditors of Lehar
  - (iv) Secretaries/Executive Assistants reporting to the Chairman or the Managing Director/Whole Time Director/CFO/CS;
  - (v) All Departmental Heads of the Company (For eg. Finance Head, Purchase Head, Sales Head etc);
  - (vi) Employees of other Departments/Divisions on a case-to-case basis, who could be



reasonably expected to have access to unpublished price sensitive information(s) relating to the Company, to be decided by the Chairman/ Managing Director/Whole-Time Director/ Compliance Officer/Chief Financial Officer, on a case-to-case basis; and

- (vii) All promoters of the Company
- (viii) Employees upto two levels below of Chief Executive Officer of the Company irrespective of their functional role in the company or ability to have access to unpublished price sensitive information;
- (ix) Any support staff of the Company, such as IT staff or secretarial staff Legal Staff, Finance Staff, Strategy Staff who have access to unpublished price sensitive information.
- (x) Such other persons as may be identified by the Compliance Officer.

**Explanation-**

For the purpose of this clause, the expression "significant influence" means control of at least twenty per cent. of total voting power, or control of or participation in business decisions under an agreement;

(f) "*Generally available information*" means information that is accessible to the public on a non-discriminatory basis.

(g) "Relative" shall mean the following:

- (i) spouse of the person;
- (ii) parent of the person and parent of its spouse;
- (iii) sibling of the person and sibling of its spouse;
- (iv) child of the person and child of its spouse;
- (v) spouse of the person listed at sub-clause (iii); and
- (vi) spouse of the person listed at sub-clause (iv)

*NOTE: It is intended that the relatives of a "connected person" too become connected persons for the purpose of these regulations. It is a rebuttable presumption that a connected person had UPSI.]*

(g) "*Insider*" means any person who is:

- (h) Designated person(s) & their relatives
- (ii) a connected person; or
- (iii) in possession of or having access to unpublished price sensitive information.

(i) "*Promoter*" shall have the meaning assigned to it under the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018 or any modification thereof.

(j) "*Securities*" shall have the meaning assigned to it under the Securities Contracts (Regulation) Act, 1956 (42 of 1956) or any modification thereof, except units of a mutual fund.

(k) "*Sensitive Transactions*" shall mean any proposed / ongoing transaction or activity of and



relating to Lehar and/or its securities, directly or indirectly, information of which is not generally available which upon becoming generally available, is likely to materially affect the price of the securities and shall, ordinarily include but not restricted to, information relating to the transaction(s) and/or events as mentioned in the definition of UPSI of this Code.

(l) "Trading" means and includes subscribing, buying, selling, dealing, or agreeing to subscribe, buy, sell, deal in any securities and "trade" shall be construed accordingly. Gifts, Off-market transactions, creation of pledge are also construed as a trade.

(m) "Trading day" means a day on which the recognized stock exchanges are open for trading.

(n) "Unpublished price sensitive information" ("UPSI") shall mean any information under regulation 2(n) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;

#### 4. COMPLIANCE OFFICER

Lehar has appointed the Company Secretary, as the Compliance Officer for the purposes of the Regulations, who shall work subject to guidance of the Managing Director and/ or the Chairman and the Board of Directors.

#### 5. RESPONSIBILITY OF MANAGING DIRECTOR / CHIEF EXECUTIVE OFFICER

The Managing Director / Chief Executive Officer of Lehar shall formulate/amend this Code with the approval of the Board of Directors of the Company to regulate, monitor and report trading by its designated persons and their Relatives towards achieving compliance with SEBI (Prohibition on Insider Trading) Regulations, 2015 ("PIT Regulations"), adopting the minimum standards set out in Schedule B of PIT Regulations, as may be amended from time to time, without diluting the provisions of its regulations in any manner.

#### 6. DETERMINATION OF DESIGNATED PERSONS

The Board of Directors shall in consultation with the compliance officer of the Company, shall determine the list of designated persons on the basis of their role and function in the organization and the access that such role and function would provide to unpublished price sensitive information in addition to seniority and professional designation, who shall be covered by this code.

#### 7. APPLICABILITY OF THIS CODE

This Code is applicable to the designated persons as may be specified by the Board of Directors and their relatives.

#### 8. COMMUNICATION OR PROCUREMENT OF UPSI

(1) No insider shall communicate, provide, or allow access to any UPSI relating to Lehar or securities listed or proposed to be listed by Lehar, to any person including other insiders except where such communication is in furtherance of legitimate purposes, performance of duties or discharge of legal obligations.

(2) No person shall procure from or cause the communication by any insider of UPSI,



relating to Lehar or securities listed or proposed to be listed by Lehar, except in furtherance of legitimate purposes, performance of duties or discharge of legal obligations.

- (3) Notwithstanding anything contained herein, UPSI may be communicated, provided, allowed access to or procured, in connection with a transaction that would:
  - (i) entail an obligation to make an open offer under the takeover regulations where the Board of Directors of Lehar is of informed opinion that the sharing of such information is in the best interests of the Company;
  - (ii) not attract the obligation to make an open offer under the takeover regulations but where the Board of Directors of Lehar is of informed opinion that the proposed transaction is in the best interest of the Company and the information that constitutes UPSI is disseminated to be made generally available at least two trading days prior to the proposed transaction being effected in such form as the Lehar's Board of Directors may determine.
- (4) For purposes of point (3) above, the Company shall require the parties to execute agreements/memorandum of understanding to ensure confidentiality and non-disclosure obligations on the part of such parties and such parties shall keep information so received confidential, except for the purpose of the above point (3), and shall not otherwise trade in securities of Lehar when in possession of UPSI.

## 9. TRADING IN LEHAR'S SECURITIES

### (i) Restriction on trading in Lehar's Securities

No Insider shall trade in Lehar's Securities at any time when he/she is in possession of any unpublished price sensitive information. Such insider shall also maintain the confidentiality of all price sensitive information and shall not pass on such information to any person directly or indirectly by way of making recommendation for the purchase or sale of Lehar Securities.

**Note:** When a person who has traded in securities has been in possession of unpublished price sensitive information, his trades would be presumed to have been motivated by the knowledge and awareness of such information in his possession.

### (ii) Joint holding

The provisions of this Code shall also be applicable for trading either as a first named shareholder or as a joint holder

## 10. DEFENSE TO INSIDER WHEN TRADING IN LEHAR SECURITIES WHEN HAVING UPSI

Trading in Lehar Securities when in possession of any unpublished price sensitive information, the insider may prove his innocence by demonstrating the circumstances including the following: -

- a) the transaction is an off-market inter-se transfer between promoters who were in possession of the same unpublished price sensitive information without being in breach of regulation 3 and both parties had made a conscious and informed trade decision;



b) in the case of non-individual insiders: -

- the individuals who were in possession of such unpublished price sensitive information were different from the individuals taking trading decisions and such decision-making individuals were not in possession of such unpublished price sensitive information when they took the decision to trade; and
- appropriate and adequate arrangements were in place to ensure that these regulations are not violated and no unpublished price sensitive information was communicated by the individuals possessing the information to the individuals taking trading decisions and there is no evidence of such arrangements having been breached;

c) the trades were pursuant to a trading plan submitted by the insider to the CIO.

## 11. CHINESE WALL

To prevent the misuse of confidential information, Lehar has laid down Chinese Walls procedures which separate those areas of Lehar that routinely have access to confidential information, considered "inside areas" from those which deal with sale/marketing/investment advice or other departments providing support services, considered "public areas".

- (i) The employees in the inside area shall not communicate any Unpublished Price Sensitive Information to anyone in public area.
- (ii) The Company shall have process of maintaining securely, computer files containing confidential information and physical storage of documents relating to UPSI.
- (iii) All the unpublished price sensitive information is to be handled on "need to know basis", i.e., Unpublished Price Sensitive Information should be disclosed only to those within Lehar who need the information to discharge their duty and whose possession of such information will not give rise to a conflict of interest or appearance of misuse of the information. All the non-public information directly received by any employee should immediately be reported to the head of the department. In exceptional circumstances employees from the public areas may be brought "over the wall" and given confidential information on the basis of "need to know" criteria, under intimation to the Compliance Officer.

## 12. PRE-CLEARANCE OF TRADES

- (i) All Designated Persons who intend to trade in the securities of Lehar (either in their own name or in any relative's name) i.e. buy or sell securities and if the value of the securities likely to be traded, whether in one transaction or a series of transactions over any calendar quarter, aggregates to a traded value in excess of Rs. 10,00,000/- (Rupees Ten Lakh Only), should pre-clear the transactions by making an application in the format set out in Annexure A to the Compliance Officer indicating the estimated number of units of securities that the designated person or relative(s) intends to trade, the details as to the depository with which(s) he has a security account, the details as to the securities in such depository mode and such other details as specified in the form and also declare that the applicant is not in possession of unpublished price sensitive information.



Provided that the pre-clearance is not applicable for subscription to the stock grants upon its vesting. However, for any subsequent sale of shares acquired under Employee Stock Options Plans / Schemes (ESOPs), if any pre-clearance shall be applicable as per limits prescribed as above.

- (ii) An undertaking in Annexure B executed in favour of the Company, forming part of the Application Form as mentioned hereinabove, shall incorporate, *inter alia*, the following clauses:
- That the Designated Person(s) and their relative(s) does not have any access or has not received "Price Sensitive Information" upto the time of signing the undertaking.
  - That in case the Designated Person(s) and their relative(s) has access to or receives "Price Sensitive Information" after the signing of the undertaking but before the execution of the transaction, he / she shall inform the Compliance Officer of the fact and that he / she would completely refrain from dealing in the securities of the Company till the time such information becomes public.
  - That he/she has not contravened the Code of Conduct for prevention of Insider Trading as notified by the Company/SEBI from time to time.
  - That he/she has made a full and true disclosure in the matter.
- (iii) No designated person shall apply for pre-clearance of any proposed trade if such designated person is in possession of unpublished price sensitive information even if the trading window is not closed.
- (iv) The Compliance Officer shall also determine whether any such declaration is reasonably capable of being rendered inaccurate.
- (v) All Designated Persons of Lehar and their relatives shall execute their order in respect of securities of Lehar within 7(seven) days after the approval of pre- clearance in Annexure C is given. If the order is not executed within 7 (seven) days after the approval is given, the employee must obtain the pre-clearance for the transaction again.

### 13. NO TRADING PERIOD

- (i) The trading period during which Lehar's securities can be traded is called trading window. The trading window shall be closed during the time the price sensitive information is un-published.
- (ii) When the trading window is closed, the Designated Persons (including their relatives) shall not trade in Lehar's securities in such period.
- (iii) The trading window shall be, *inter-alia* closed at the time of:
- (a) Declaration of Financial results
  - (b) Declaration of dividends (interim and final)
  - (c) Change in capital structure
  - (d) Mergers, de-mergers, acquisitions, de-listings, disposals and expansion of business
  - (e) Changes in key managerial personnel





- (f) Material events in accordance with the listing agreement
  - (g) Such other time as the Compliance Officer determines that a designated person or class of designated person is reasonably expected to have possession of unpublished price sensitive information.
- (iv) The Compliance Officer shall also close the trading window when he determines that a designated person or class of designated persons can reasonably be expected to have possession of unpublished price sensitive information. Such closure shall be imposed in relation to such securities to which such unpublished price sensitive information relates.
- (v) The trading window shall be opened 48 (Forty Eight) hours after the unpublished price sensitive information becomes generally available.
- (vi) The trading restriction period can also be made applicable from the end of every quarter till 48 hours after the declaration of financial results. The gap between clearance of accounts by audit committee and board meeting should be as narrow as possible and preferably on the same day to avoid leakage of material information.”
- (vii) The trading window shall also be applicable to any person having contractual or fiduciary relation with Lehar, such as auditors, accountancy firms, law firms, analysts, consultants etc., assisting or advising Lehar.
- (viii) All Designated Person of the Company and their relative(s) shall conduct all their dealings in the securities of the Company only in a valid Trading Window and shall not deal in any transaction involving the purchase or sale of the Company’s securities during the periods when Trading Window is closed as referred above or during any other period as may be specified by the Managing Director / Compliance Officer / Chief Financial Officer from time to time.
- (ix) The Compliance Officer shall intimate the closure of Trading Window to all the Designated Person(s) of the Company when he / she determines that a designated person or class of Designated Person(s) can reasonably be expected to have possession of unpublished price sensitive information. Such closure shall be imposed in relation to such securities to which such unpublished price sensitive information relates.
- (x) The Compliance Officer after taking into account various factors including the unpublished price sensitive information in question becoming generally available and being capable of assimilation by the market, shall decide the timing for re-opening of the trading window, however in any event it shall not be earlier than 48 (Forty Eight) hours after the information becomes generally available.
- (xi) However, subject to the SEBI Act, Rules and Regulations, in case of ESOPs, exercise of options shall be allowed during the period when the trading window is closed. However, sale of shares allotted on exercise of ESOPs shall not be allowed when the trading window is closed.
- (xii) Creation of pledge is allowed when trading window is closed. However, the pledgor or pledgee may demonstrate that the creation of pledge was *bona fide* and prove their



innocence under proviso to sub-regulation (1) of regulation 4 of the Regulations.

#### 14. HOLDING PERIOD/CONTRA TRADE

- (i) Designated person (including their ~~relatives~~) who is permitted to trade shall not execute a contra trade i.e. enter into an opposite transaction during the next 6 (six) months following the prior transaction ("contra trade"). However, the restriction on contra trade shall not apply to:
  - (a) Exercise of the options under the Company's ESOPs;
  - (b) Sale of shares acquired under the Company's ESOPs, provided that designated person is not in possession of UPSI at the time of sale.
- (ii) The Compliance Officer may be empowered to grant relaxation from strict application of such restriction for reasons to be recorded in writing provided that such relaxation does not violate these regulations.

#### 15. TRADING BY PORTFOLIO MANAGERS

This Code is also applicable to insiders who engage Portfolio Managers to trade in shares and hence the insiders are expected to take due precaution while trading in securities through Portfolio Managers by:

- Informing Portfolio Managers about closure of trading window.
- Ensuring to seek pre-clearance, wherever applicable, when the Portfolio Manager proposes to trade in the Lehar's shares exceeding threshold limit and also make continual disclosures, wherever applicable, as provided in this Code.
- Ensuring that the portfolio manager abides by the requirement of minimum holding period and not do contra trade as provided in this Code.
- Prohibiting the Portfolio manager to trade in securities of Lehar at his own discretion or when the Insider is in possession of UPSI.

Despite the above, if any trading is done by portfolio managers, it will be treated as trading done by the Insider, and therefore the insider will be held responsible for any such non-compliance and subject to such penalties as specified in this Code.

#### *Chapter 2 - Disclosures & Reporting*

Apart from the restrictions mentioned in Chapter 1, Lehar is required to obtain certain disclosures and levy penalties as and when deemed fit.

*The disclosures to be made by any person under this Chapter shall also include those relating to such person's ~~relatives~~ and any other person for whom such person takes trading decisions.*

*The disclosures of trading in securities shall also include trading in derivatives of securities and the traded value of the derivatives shall be taken into account for purposes of this Chapter:*



*Provided that trading in derivatives of securities is permitted by any law for the time being in force.*

## 1. INITIAL DISCLOSURE

- (i) Every person on appointment as a Key Managerial Personnel or a Director of Lehar or upon becoming a Promoter shall disclose his holding of securities of the Company within 7 (seven) days of such appointment or becoming a Promoter / Key Managerial Personnel / Director inform the Company in Annexure E (as prescribed or amended by SEBI, from time to time).

## 2. CONTINUAL DISCLOSURE

Every Promoter, Designated person (including their relatives) and Director of Lehar shall disclose to the Company in the format set out in Annexure F (as prescribed or amended by SEBI, from time to time), the number of such securities acquired or disposed of within 2 (two) trading days of such transaction if the value of the securities traded, whether in one transaction or a series of transactions over any calendar quarter, aggregates to a traded value in excess of Rs. 10,00,000/- (Rupees Ten Lakh Only) or such other value as may be specified.

The disclosure shall be made within 2 (two) working days of:

- (a) the receipt of intimation of allotment of shares, or
- (b) the acquisition or sale of shares or voting rights, as the case may be.

## 3. DISCLOSURE BY OTHER CONNECTED PERSONS

The Compliance Officer at his discretion may require any other connected person or class of connected persons to make disclosures of holdings and trading in securities of Lehar as and when he deems fit in order to monitor compliance with these Regulations in the format set out in Annexure G (as prescribed or amended by SEBI, from time to time).

## 4. DISCLOSURE BY DESIGNATED PERSONS

### One Time

The Designated person shall disclose the following information (in a format as may be prescribed by the CIO), one time basis, to Lehar within 15 days from the date on which this code shall become effective;

- (i) his/her Phone, mobile and cell numbers
- (ii) his/her Permanent Account Number or any other identifier authorized by law

### Annual Disclosure and Continual Disclosure

The Designated person shall disclose the following information (in a format as may be prescribed by the CIO), on annual basis, to Lehar within 30 days from the end of the Financial Year and on continual disclosure basis, as and when the information changes within 30 days of such change;

- (i) Name of Relatives



(ii) persons with whom such designated person(s) shares a Material Financial Relationship

(iii) Permanent Account Number or any other identifier authorized by law of (i) & (ii)

(iv) Phone, mobile and cell numbers of (i) & (ii)

**Explanations:** -“Material Financial Relationship” shall mean a relationship as relationship in which one person is a recipient of any kind of payment such as by way of a loan or gift during the immediately preceding twelve months, equivalent to at least 25% of such payer’s annual income but shall exclude relationships in which the payment is based on arm’s length transactions.”

#### 5. DISSEMINATION OF PRICE SENSITIVE INFORMATION

- (i) No information shall be passed by Designated Persons by way of making a recommendation for the purchase or sale of securities of the Company.
- (ii) Disclosure/dissemination of Price Sensitive Information with special reference to analysts, media persons and institutional investors.

The following guidelines shall be followed while dealing with analysts and institutional investors: -

- Only public information to be provided.
- At least 2 (two) Company representatives be present at meetings with analysts, media persons and institutional investors.
- Unanticipated questions may be taken on notice and a considered response given later. If the answer includes price sensitive information, a public announcement should be made before responding.
- Simultaneous release of information after every such meet.

#### 6. REPORTING TO THE BOARD AND MAINTENANCE OF DISCLOSURES

- (i) The Compliance Officer shall place before the Chairman of Lehar on a quarterly basis, details of trading in Lehar Securities by the Designated Persons and the accompanying documents that such persons had executed under the pre-clearance procedure as envisaged under this Code.
- (ii) The Compliance Officer shall maintain records of all the declarations in appropriate forms given by the Designated Persons for a minimum period of 5 (Five) years.
- (iii) The Secretarial Section shall acknowledge receipt of the declaration form received.

#### 7. AMENDMENT OF THIS CODE

The Board of Directors of Lehar is authorised to change/amend this Code from time to time pursuant to any amendments made in the SEBI (Prohibition of Insider Trading) Regulations, 2015

## 1. PENALTY FOR NON-COMPLIANCE

Any insider who trades in securities in contravention of the provisions of this Code or the Securities & Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 shall be guilty of insider trading and shall be *inter-alia* liable for punishment and penalty as mentioned in this Code and the Securities & Exchange Board of India Act, 1992, as mentioned below.

## 2. PENALTY FOR NON- COMPLIANCE WITH THE CODE OF CONDUCT

Any employee/ officer / Director who trades in securities or communicates any information for trading in securities, in contravention of the code of conduct may be penalised and appropriate action may be taken by Lehar.

<i>Categories of Non-Compliances</i>	<i>Penal/disciplinary actions proposed</i>
<b>Procedural Non Compliances</b>	
i) Executing transaction after expiry of 7 (Seven) days from date of pre-clearance.	a) Written warning notice for first instance of non-compliance.
ii) Non reporting of completion of transaction after pre-clearance	b) For second repeated act- Rs.10,000/- (Rupees Ten Thousand Only) minimum and up to Rs.25,000/- (Rupees Twenty Five Thousand Only) for third repeat non-compliance.
iii) Non reporting of transactions aggregating to Rs.10,00,000/- (Rupees Ten Lakh Only) per calendar quarter (such transaction should not be based on UPSI and should not be undertaken during trading window closure periods).	c) Beyond third repeated act of non-compliance, it would be treated as substantive non-compliance resulting in such action the Board may deem fit, which may include suspension, freeze on increment /promotion, demotion, employment termination, recovery, clawback as deemed appropriate.
<b>Substantive Non Compliances</b>	
i) Trading in Lehar Securities during trading window closure period	Any of the following or combination thereof depending on the severity of the case:
ii) Dealing in Lehar Securities without obtaining pre-clearance	a) Written warning notice for first instance of non-compliance.
iii) Undertaking opposite transactions / derivative transactions	b) If the gain or loss avoided is less than Rs. 10,000/-

<p><i>iv) Passing on price sensitive information or making recommendations directly or indirectly for dealing in securities on the basis of such information</i></p>	<p><i>(Rupees Ten Thousand Only), the penalty is Rs. 10,000/- (Rupees Ten Thousand Only).</i></p> <p><i>c) If the gain or loss avoided is more than Rs.10,000/- (Rupees Ten Thousand Only), twice the actual gain made or loss avoided</i></p> <p><i>d) Such action the Managing Committee of the Board may deem fit which may include suspension, freeze on increment/promotion, demotion, employment termination, recovery, clawback.</i></p>
--	---

Notes:

- a) The action by Lehar shall not preclude SEBI from taking any action in case of violation of SEBI (Prohibition of Insider Trading), Regulations, 2015.
  - b) In case it is observed by the Compliance Officer that there has been a violation of the Regulations, SEBI shall be informed by Lehar.
  - c) The Board or the Compliance Officer may decide the penalty within the above framework by taking into consideration the factors such as knowledge of price sensitive information, level of management responsibility of the individual concerned, number of securities transacted, whether the breach occurred as a result of deliberate intent or not, etc.
  - d) Penalties recovered as per framework will be remitted to SEBI Investor Protection and Education Fund account.
3. PENALTIES FOR NON-COMPLIANCE WITH SECURITIES & EXCHANGE BOARD OF INDIA ACT, 1992

Chapter VI A Securities & Exchange Board Of India Act, 1992 provides for various penalties, extracts of which are:

- **Penalty for failure to furnish information, return, etc:** As per regulation 15A of Chapter VI A Securities & Exchange Board Of India Act, 1992
- **Penalty for Insider Training:** As per regulation 15G of Chapter VI A Securities & Exchange Board of India Act, 1992

**\*Amendments to Insider Trading -Code of Conduct is adopted by the Board in its Meeting held on 27.01.2025**



LEHAR FOOTWEARS LIMITED

*Annexure A*

**Application - Cum Undertaking for Pre-Clearance of Trades**

Date:

The Compliance Officer  
Lehar Footwears Limited  
A-243(A), Road No.6, ,  
V.K.I. Area, Jaipur 302013

From:

Designation:

With reference to the Code of Conduct of Lehar Footwears Limited (Lehar) for Prevention of Insider Trading, I hereby give notice that I propose to carry out the following transaction in Lehar's securities for myself / as Joint Holder / my relative.

Transaction (Sale/Purchase)	Type of Security	Number of Security

I hereby declare that:

- (a) I do not have any access nor have I received or possess "Unpublished Price Sensitive Information" upto the time of signing the undertaking.
- (b) That in case I have access to or receive "Unpublished Price Sensitive Information" after the signing of the undertaking but before the execution of the transaction, I shall inform the Compliance Officer of the change in my position and that I would completely refrain from trading in the securities of Lehar till the time such information becomes public.
- (c) That I have not contravened the code of conduct for prevention of insider trading as notified by Lehar from time to time.
- (d) That I have made a full and true disclosure in the matter.

Signature of the Designated person \_\_\_\_\_



LEHAR FOOTWEARS LIMITED

*Annexure B*

**UNDERTAKING TO BE ACCOMPANIED WITH THE APPLICATION FOR PRE-CLEARANCE**

Date:

The Compliance Officer  
Lehar Footwears Limited  
A-243(A), Road No.6, ,  
V.K.I. Area, Jaipur 302013

Date:

Dear Sir/Madam,

I, \_\_\_\_\_, \_\_\_\_\_ (Designation) residing at \_\_\_\_\_, am desirous of dealing in shares of the Company as mentioned in my application dated for pre-clearance of the transaction.

I further declare that I am not in possession of or otherwise privy to any unpublished Price Sensitive Information (as defined in the Company's Code of Conduct for prevention of Insider Trading (the Code) up to the time of signing this Undertaking.

In the event that I have access to or received any information that could be construed as "Price Sensitive Information" as defined in the Code, after the signing of this undertaking but before executing the transaction for which approval is sought, I shall inform the Compliance Officer of the same and shall completely refrain from dealing in the securities of the Company until such information becomes public.

I declare that I have not contravened the provisions of the Code as notified by the Company from time to time.

I undertake to submit the necessary report within four days of execution of the transaction / a 'Nil' report if the transaction is not undertaken.

If approval is granted, I shall execute the deal within 7 days of the receipt of approval failing which I shall seek pre-clearance.

I declare that I have made full and true disclosure in the matter.

Signature: \_\_\_\_\_





LEHAR FOOTWEARS LIMITED

Annexure C

PRE-CLEARANCE ORDER

PCO No. \_\_\_\_\_

Date:

To,

\_\_\_\_\_ (Applicant)

This is to inform you that your request for dealing in shares of the Company as mentioned in your application dated is approved. Please note that the said transaction must be completed on or before

\_\_\_\_\_ [date].

In case you do not execute the approved transaction /deal on or before the aforesaid date you would have to seek fresh pre-clearance before executing any transaction/deal in the securities of the Company. Further, you are required to file the details of the executed transactions in the prescribed forms as per Lehar's Code of Conduct for Insider Trading. In case the transaction is not undertaken a 'Nil' report shall be necessary.

Signature: \_\_\_\_\_  
Compliance Officer

Note:

1. Please provide all the information. Incomplete forms will not be accepted.
2. Please ensure that you have not made any opposite transaction within previous 6 months.



ANNEXURE D

DISCLOSURE UNDER PARA 2.1 (ii) OF THE INSIDER TRADING CODE OF CONDUCT

[Refer Form B as per the Regulations]

Name of the company: LEHAR FOOTWEARS Limited

ISIN of the company: INE976H01018

Details of Securities held on appointment of Key Managerial Personnel (KMP) or Director or upon becoming a Promoter of a listed company and other such persons as mentioned in Regulation 6(2)

Name, PAN No., CIN/DIN & Address with contact nos.	Category of Person (Promoters/ KMP/Directors/n relatives/ others etc.)	Date of appointment of Director/KMP OR Date of Becoming Promoter	Securities held at the time of becoming Promoter/ appointment of Director/KMP		% of Share-holding
			Type of security (For eg. - Shares, Warrants, Convertible Debentures, etc.)	No.	
1	2	3	4	5	6

Note: "Securities" shall have the meaning as defined under regulation 2(1)(i) of SEBI (Prohibition of Insider Trading) Regulations, 2015.

Details of Open Interest (OI) in derivatives of the company held on appointment of Key Managerial Personnel (KMP) or Director or upon becoming a Promoter of a listed company and other such persons as mentioned in Regulation 6(2)

Open Interest of the Future contracts held at the time of becoming Promoter/ appointment of Director/KMP			Open Interest of the Option Contracts held at the time of becoming Promoter/ appointment of Director/KMP		
Contract Specifications	Number of units (contracts * lot size)	Notional value in Rupee terms	Contract Specifications	Number of units (contracts * lot size)	Notional value in Rupee terms
7	8	9	10	11	12

Note: In case of Options, notional value shall be calculated based on premium plus strike price of options.



Name & Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Designation: \_\_\_\_\_

Place: \_\_\_\_\_

Notes:

- 1) Separate disclosures should be made in respect of the ~~relatives~~. ~~Relatives~~ may include the spouse of a person, a parent, sibling and child of such person or their spouse, any of whom is either dependent financially on such a person, or consults such a person in taking decisions relating to trading in securities.
- 2) This declaration will include separate details of shares held in the first name, joint names  
or \_\_\_\_\_ as \_\_\_\_\_ a \_\_\_\_\_ Guardian.

ANNEXURE E  
DISCLOSURE UNDER PARA 2.2 OF THE INSIDER TRADING CODE OF CONDUCT  
[Refer Form C as per the Regulations]

Name of the company: LEHAR FOOTWEARS Limited  
 ISIN of the company: INE976H01018

Details of change in holding of Securities of Promoter, Employee or Director of a listed company and other such persons as mentioned in Regulation 6(2)

Name, PAN No., CIN/DIN Address with Contact nos.	Category of Person (Promoters/KMP /Directors / Relative to/ Others, etc.)	Securities held prior to acquisition/disposal		Securities acquired/Disposed				Securities held post acquisition/disposal		Date of allotment advice/ acquisition of shares/ sale of shares specify		Date of Intimation to company	Mode of acquisition / disposal (on market/ public/ rights/ preferential offer / off market/ Inter-se transfer, ESOPs etc.)
		Type of security (For eg. - Shares, Warrants, Convertible Debentures, etc.)	No. and % of share-holding	Type of security (For eg Shares, Warrants, Convertible Debentures, etc.)	No.	Value	Transaction Type(Buy/Sale/Pledge /Revoke/ Invoke)	Type of security (For eg. - Shares, Warrants, Convertible Debentures, etc.)	No. and % of share-holding	From	To		
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Note: "Securities" shall have the meaning as defined under regulation 2(1)(i) of SEBI (Prohibition of Insider Trading) Regulations, 2015.

Details of trading in derivatives of the company by Promoter, Employee or Director of a listed company and other such persons as mentioned in Regulation 6(2)

Trading in derivatives (Specify type of contract, Futures or Options etc)						Exchange on which the trade was executed
Type of contract	Contract specification	Buy		Sell		
		Notional Value	Number of units (contracts lot size) *	Value	Number of units (contracts * lot size)	
15	16	17	18	19	20	21

Note: In case of Options, notional value shall be calculated based on premium plus strike price of options.

Name & Signature: \_\_\_\_\_  
 Designation: \_\_\_\_\_

Date: \_\_\_\_\_  
 Place: \_\_\_\_\_

Notes:

- 1) Separate disclosures should be made in respect of the relatives. Relatives may include the spouse of a person, a parent, sibling and child of such person or their spouse, any of whom is either dependent financially on such a person, or consults such a person in taking decisions relating to trading in securities.
- 2) This declaration will include separate details of shares held in the first name, joint names or as a guardian.

ANNEXURE F

DISCLOSURE UNDER PARA 2.3 OF THE INSIDER TRADING CODE OF CONDUCT [Refer Form D as per the Regulations]

Details of trading in securities by other connected persons as identified by the company

Name, PAN, CIN/DIN, address with contact nos. of other connected Persons as identified by the company	Connection with company	Securities held prior to acquisition/disposal		Securities acquired/Disposed				Securities held post acquisition/disposal		Date of allotment advice/ acquisition of shares/ sale of shares specify		Date of Intimation to company	Mode of acquisition / disposal (on market/ public/ rights/ preferential offer / off market/ Inter-se transfer, ESOPs etc.)
		Type of security (For eg. - Shares, Warrants, Convertible Debentures, etc.)	No. and % of share-holding	Type of security (For eg. - Shares, Warrants, Convertible Debentures, etc.)	No.	Value	Transaction Type(Buy/ Sale/Pledge /Revoke/ Invoke)	Type of security (For eg. - Shares, Warrants, Convertible Debentures, etc.)	No. and % Of share-holding	From	To		
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Note: "Securities" shall have the meaning as defined under regulation 2(1)(i) of SEBI (Prohibition of Insider Trading) Regulations, 2015.

Details of trading in derivatives of the company by Promoter, Employee or Director of a listed company and other such persons as mentioned in Regulation 6(2)

Trading in derivatives (Specify type of contract, Futures or Options etc)						
Type of contract	Contract Specification	Buy		Sell		Exchange on which the trade was executed
		Notional Value	Number of units (contracts * lot size)	Value	Number of units (contracts * lot size)	
15	s 16	17	18	19	20	21

*Note: In case of Options, notional value shall be calculated based on premium plus strike price of options.*

Name & Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Designation: \_\_\_\_\_

Place: \_\_\_\_\_

Notes:

- 1) Separate disclosures should be made in respect of the relatives. Relatives may include the spouse of a person, a parent, sibling and child of such person or their spouse, any of whom is either dependent financially on such a person, or consults such a person in taking decisions relating to trading in securities.
- 2) This declaration will include separate details of shares held in the first name, joint names or as a guardian.